

Ohio Young Democrats

2009 Chapter Chartering Information

Instructions:

Please read all instructions before filling out the OYD Chartering Application.

There are three separate tabs in the OYD Chartering Application: Chapter Info, Officers, and Members. All fields are required for a simple and hassle-free chartering process. Phone numbers and email addresses are required.

The OYD Chartering Application spreadsheet must be submitted in an electronic format via email to the Membership Secretary. Chapters may charter at anytime during the year and 15 days before a convention to have voting rights.

Along with the OYD Chartering Application, the chapter must pay chartering dues. Chartering dues are \$1.00 per member chartered. (For example, if your chapter is chartering with 26 unique members, \$26 is due to Ohio Young Democrats in order to charter your chapter).

Finally, a copy of your chapter's constitution and bylaws must be submitted along with the OYD Chartering Application.

A copy of the OYD Constitution and Bylaws, membership and chartering information, is located below for any further questions. You may also contact the Membership Secretary for any assistance.

Due Date:

Any chapter may submit an application at any time during the year. However, in order to have voting rights at the 2009 Annual State Convention, a chapter must submit the application no later than **Friday, April 3, 2009 at 12:00 p.m.** All applications received after the deadline will be accepted and processed, but the chapter will not have voting rights at the upcoming convention.

Payment:

Online

You may submit your chapter membership dues online at www.ohioyd.org. Please note that you have done so when submitting other materials to the Membership Secretary.

Check/Money Order

Send a check or money order to pay your chapter membership dues, please note that when submitting your membership information and mail check/money order to:

Ohio Young Democrats
340 E. Fulton Street
Columbus, Ohio 43215

www.ohioyd.org

Auditing:

After the Membership Secretary has received your chapter's application, the Rules and Charter Committee will begin a full review and audit.

Your submission must include:

- First and last name
- Full Address (street address, city, state, and zip code)
- Birthday (MM/DD/YYYY)
- Phone number
- Email Address
- Copy of your chapter's constitution and bylaws
- Payment (dues)

The committee will randomly check for the validity of phone numbers and email addresses. If it is found that 10% or more of the information on the chartering application is wrong, invalid, or falsified, the chapter will be penalized at the discretion of the committee.

The committee may adjust the totals of members to correct for errors or due to incomplete information at the committee's discretion

OYD Membership Secretary:

Aryeh Alex

Email: aryehalex@gmail.com

Phone: 513.478.5928

www.OhioYD.org

What the OYD Constitution states:

ARTICLE III MEMBERSHIP

Section 1. Any individual, regardless of race, creed, gender, sexual orientation, or national origin, who professes and demonstrates allegiance to the philosophy, principles, and goals of the Democratic Party, shall be eligible to become a member of the Ohio Young Democrats of America.

Section 2. There shall be two (2) classes of membership in this organization:

A) Regular – Any young adult who has not attained his or her thirty-sixth (36th) birthday shall be eligible for full rights and privileges as a regular member upon receipt of the prescribed application and dues.

B) Honorary – Any person who has attained his or her thirty-sixth (36th) birthday shall be eligible for an honorary membership upon receipt of the prescribed application and dues.

Section 3. The dues and applications for the two (2) classes of membership described in Section 2 shall be as provided in the Bylaws of this organization.

Section 4. There shall be three (3) classes of chartered chapters in this organization:

A) Chartered County Chapter – There shall be only one (1) chapter per county that is chartered and affiliated with this organization. A county chapter, in order to charter with this organization, shall have a minimum number of ten (10) regular members, as defined in Section 2. County chapters seeking a charter shall apply to this organization's Executive Committee. The application for a charter shall be made on the forms prescribed by the Bylaws of this organization. The application shall include a membership list of at least ten regular members containing the following information for each member: full name, current complete address, date of birth in month/day/year format, and any other additional information required by the Bylaws of this organization. Additionally, the application shall include a copy of the county chapter's constitution and bylaws, a list of current officers with the dates that they were elected, and payment of dues to this organization of one (1) dollar per regular member.

B) Chartered College/University Chapter – There shall be only one (1) chapter per college or university that is chartered and affiliated with this organization. A college or university chapter, in order to charter with this organization, shall have a minimum number of ten (10) regular members, as defined in Section 2. College or university chapters seeking a charter shall apply to this organization's Executive Committee. The application for a charter shall be made on the forms prescribed by the Bylaws of this organization. The application shall include a membership list of at least ten regular members containing the following information for each member: full name, current complete address, date of birth in month/day/year format, and any other additional information required by the Bylaws of this organization. Additionally, the application shall include a copy of the college or university chapter's constitution and bylaws, a list of current officers with the dates that they were elected, and payment of dues to this organization of one (1) dollar per regular member.

C) Chartered High School Chapter – There shall be only one (1) chapter per high school that is chartered and affiliated with this organization. A high school chapter, in order to charter with this organization, shall have a

minimum number of five (5) regular members, as defined in Section 2. High school chapters seeking a charter shall apply to this organization's Executive Committee. The application for a charter shall be made on the forms prescribed by the Bylaws of this organization. The application shall include a membership list of at least five (5) regular members containing the following information for each member: full name, current complete address, date of birth in month/day/year format, and any other additional information required by the Bylaws of this organization. Additionally, the application shall include a copy of the high school chapter's constitution and bylaws, a list of current officers with the dates that they were elected, and payment of dues to this organization of one (1) dollar per regular member.

Section 5. The process for approving chapter charters shall be as follows:

- A) The chapter shall compile the information required by Section 4 and the Bylaws of this organization on the forms prescribed by the Bylaws.
- B) The chapter shall submit the chartering application, including payment for dues for each regular member, for review by this organization's Rules and Charter Committee. The Rules and Charter Committee shall review each application individually to ensure that it all requirements are met.
- C) The Rules and Charter Committee shall present one report to the Executive Committee for all charters that it has reviewed and recommended for approval since the last Executive Committee meeting.
- D) The Executive Committee shall approve or disapprove the report of the Rules and Charter Committee in one yes or no vote. Amendments to the report may be considered during regular meetings and at the Annual State Convention.
- E) Chapters may submit chartering applications at any time during the year, but applications shall only be considered for approval at regular meetings of the Executive Committee and at the Annual State Convention.
- F) Upon the approval of the Rules and Charter Committee report by the Executive Committee at the Annual State Convention, all chapter charters approved by the body since, and including, the last state convention shall expire, and all charter applications contained in the current report shall take effect.
- G) Chartered chapters may update their charters for the purpose of earning more votes by submitting a revised membership list including the information required by Section 4 and the Bylaws of this organization on the forms prescribed by the Bylaws and by paying dues for additional regular members.
- H) All chartering applications or updates must be submitted and received by Noon fifteen (15) days prior to the date of the Annual State Convention to be considered for chartering and voting. Chartering applications or updates may be submitted by any method permitted by the Bylaws of this organization. Notice and full chartering instructions will be sent to all current chapter presidents via U.S. mail, electronic mail, or any other means provided for in the Bylaws of this organization. Notice and full chartering instructions must be posted on the OYD website and sent via email to all emails held by OYD at least fifty (50) days prior to the Annual State Convention. All electronic templates used for chartering are to be included in this communication.

What the OYD Bylaws states:

ARTICLE II: CHARTERED MEMBERSHIP

Section 1. Applications for chartered membership in the Ohio Young Democrats must contain the following:

A) A membership list containing the full name, full address including street, city, state, and zip, and date of birth in month/day/year format for each member, phone number and email address.

B) A copy of the chapter's constitution, charter, bylaws, or other prevailing organizational document.

C) A current list of officers and the dates on which they were elected.

D) Payment of one dollar (\$1.00) per member dues to the Ohio Young Democrats.

Section 2. Membership lists must be submitted electronically, either on disc, by email, or via an online mechanism provided by the state organization. When submitted on disc or via email, the list must be in Microsoft Excel file format.

Section 3. Accepted forms of payment for charter application dues are cash, check, or money order. Dues may not be paid by a check drawn on an account belonging to a corporation, college or university whether public or private, or any other institution for which receipt of funds is a violation of state and/or federal election law, including club accounts which have not registered with appropriate federal, state, or local authorities to become a political action committee.

Section 4. Any chapter who elects to become a chartered member of this organization shall be deemed to have accepted the Constitution and Bylaws of this organization, and shall be bound by them in all respects as if the chapter had been a member at the time of their adoption.